

Notice and Summons to attend
MANTON PARISH ANNUAL COUNCIL MEETING
to be held on Wednesday, 20th May 2020 at 6.00 pm
by video conference
Zoom details on Manton Parish Website
AGENDA

1. Election of Chairman
2. Election of Vice Chairman
3. To receive and approve apologies for absence
4. To receive Declarations of Interest and Dispensations for items on Agenda
5. To receive and approve for signature Minutes held on 29th April '20
6. Finance Report
 - To approve Accounts for Year End 31st March 2020
 - To authorise the following payments since the last meeting:
 - o RCC- Community Street Lighting recharge- £417.96
 - o Instant Eden- Grass cutting at cemetery and playing fields- £402.00
 - To authorise the following payment:
 - Came and Co- Annual Insurance Renewal- £747.99 (subject to PC agreement in Agenda Item 9)
- 7) To review Terms of reference and membership of Personnel Sub Committee
- 8) To receive and approve Asset Register
- 9) To agree Parish Council Annual Insurance with Came and Co (proposed on 3 year fixed term)
- 10) To discuss implications of Coronavirus for residents and business of PC
- 11) To discuss further development of Local Plan and St George's Barracks (action Cllr: RC)
- 12) To appoint Councillor “Champions” for areas of PC responsibility, and consider name change to “Representative” or other agreed name
- 13) To consider Playground Management including:
 - advice from Insurance Co on surface (action Cllr: RC)
 - ownership of fence to prevent wrongful access by children (action Cllr KR)
- 14) To consider Cemetery Management including response to resident re: receipt required and appropriate regulations (action Cllr: KR)
- 15) To consider Parish Wood including:
 - quote for tree surgeon to carry out urgent works for safety (action Cllr: RC)
 - clarification of quote by Instant Eden, and action needed to establish pathway in the woods (action Cllr RC and Clerk)
- 16) To discuss water drainage in upper and lower St Mary's Road including:
 - contacting RCC Highways on their progress in dealing with blocked drain (action Clerk)
 - contacting RCC Highways to investigate probable spring at top end of St Mary's road which may add to flooding (action Clerk)
- 17) To action the Annual Review of the Standing Orders (adopted on 30th Oct. '19 and a modification on 22nd April '20) and the Financial Regulations (adopted on 22nd April '20). As all adopted recently, proposed that review is deferred to 2021
- 18) To consider adoption of additional PC Policies to comply with good practice for smaller authorities