

Notice and Summons to attend

MANTON ANNUAL PARISH COUNCIL MEETING

to be held on Wednesday, 5th May 2021 at 6.00 pm

by video conference

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. To receive and approve apologies for absence
4. Public Participation (15 mins)
5. To receive Declaration of Interest and Dispensations for items on Agenda
6. To receive and approve Minutes of Meetings held on 10th March '21 and Extraordinary Meeting on Thursday, 22nd April '21
7. Finance Report:
 - a) To approve Accounts for Year End 31st March '2021
 - b) To authorise the following payments since the last meeting;-
 - RCC- Purchase and Installation of Litter bin- £120
 - JRHornby-Reimburse Zoom Expenditure for 12 months-£172.68
 - Lucia Wilde-Refund on deposit for cemetery plot-£235
 - Citizens Advice Rutland-donation (Section 137)-£50
 - RCC-Recharge for Salary costs Quarter 4-£788.92
 - LHHWebster-reimburse window cleaning for D Bouhricha-£20
 - LRALC-Annual Membership (inc. NALC) 21/22-£183.96
 - Michael Lee Gardening Services- work to Parish Woods-£380
8. To adopt and sign off the Annual Governance and Accountability Return for 2020/21 including:-
 - a) Certificate of Exemption
 - b) Annual Governance Statement
 - c) Accounting Statements 2020/21
 - d) Annual Internal Audit Report 20/21
- 9 To review Terms of reference and membership of Personnel Sub Committee
- 10 To receive and approve Asset Register
- 11 To appoint Councillor Representatives for agreed areas of responsibility
- 12 To revoke the “virtual meeting” amendments made on the 22nd April 20 to Standing Orders unless further changes in Government Guidance and statute are now made
- 13 To agree the continuation of existing Standing Orders (adopted in 30th October 2019) and Financial Regulations (adopted on 22nd April 2020)
- 14 To confirm the existing 3 year fixed term for Parish Council Insurance with Came and Co at £737.99 p.a (2nd Term)
- 15 To note approval of MPC Policies adopted during the year including Freedom of Information and Data Protection

- 16 To agree consideration during the year to May 2022 the adoption of additional policies to comply with good Council practice
- 17 To agree additional scheduled MPC Meetings on 19th January 2022 and 9th March 2022
- 18 To discuss developments on St George's Barracks following RCC Council Meeting and rejection of Housing Infrastructure Fund
- 19 To consider the scheduled Appeal by Inspector of State at the Public Hearing by Microsoft Teams on 18th May 21 regarding Static Holiday Caravans Cemetery Lane Manton
- 20 To consider Appeal 2021/0005/APPEAL- Change of use at Camping and Caravan site Lyndon Road Manton
- 21 To receive Parish Representative Reports

LHHWebster
Clerk and Responsible Financial Officer

27th April 2021